

Conditions for FORM 2 / (表格二) 一般守則

- 1) All dimensions are in meter, L=length, W=width, H=height, D=depth.
 - 2) In general, orders for the following services and equipment rental should be submitted to the Organizer before deadline given, otherwise a 30% surcharge will be imposed on the basic rates to orders accepted. Moreover, on-site orders if accepted are subject to 50% surcharge on the basic rates, plus U.K. V. A.T. (17.5%).
 - 3) All orders for services / equipment rental should be submitted with full payment together with any damage / security deposit if necessary. Orders without the required payment(s) will not be entertained.
 - 4) All equipment provided by the Organizer shall only be utilized within the Exhibition Venue exclusively for the specified event(s).
 - 5) Provisions of any services / equipment by the Organizer are subject to the availability of the required services / equipment at the time of ordering, Orders will be entertained on a "first-come, first-served" basis. However, the Organizer reserves the right not to entertain any orders received and in such cases, the users will be notified and cheque payment will be returned or refunded.
 - 6) If by reason of force majeure, labour difficulties or shortages of materials or any other cause outside the control of the Organizer, the Organizer is unable to provide all or any of the services or equipment ordered during the whole or any part of the duration of the specified event, hirer's right shall be limited to the return of a corresponding proportion of the charges paid for such services or equipment.
 - 7) Hirer shall be responsible for returning all rented equipment and related materials to the Organizer within one hour on the last open day following the close of the relevant event.
 - 8) Hirer shall use the equipment in a careful and proper manner and in accordance with Rule and Regulations issued by the Organizer. Hirer is not allowed to make any alterations modifications, attachments and / or additions to the equipment rented.
 - 9) Hirer shall be liable for any loss or damage to the equipment arising from the hirer's negligence, unintentional act, unauthorized maintenance or other cause within the reasonable control of hirer, its representative, employees, agents or invitees. In the event of any loss or damage to the equipment for which hirer is liable, the hirer shall reimburse the Organizer for all cost of making good or replacement.
 - 10) Hirer shall be in default hereunder if hirer fails to pay any charges when due or any other indebtedness or fails to return the equipment to the Organizer after use.
 - 11) At any time after the hirer's default, the Organizer may terminate the rental services, by notice to hire and repossess the equipment. Hirer shall remain liable for all unpaid charges and the Organizer may apply and retain all or a portion of the hirer's security / damager deposit as may be necessary to compensate the Organizer for any unpaid charges or damages and expenses incurred on account of such default; or the Organizer may exercise any other rights occurring to a less or under any applicable law upon a default by lessee.
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- 1) 表內長、闊、高、深等量度尺寸,全以米為單位。
 - 2) 一般而言,租用服務及設施的表格,須於截止申請日期前交回主辦機構,否則會在基本費用外加收百分之三十的附加費。此外,即場租借申請如獲接納,最少將加收基本費用的百分之五十,另加英國銷售稅百分之十七點五。
 - 3) 所有租用服務 / 設施申請表,必須連同全部費用一併交回。
 - 4) 及在需要時加付保障 / 損壞保金,不連款項的申請表,概不受理。
 - 5) 主辦機構提供的所有設施,只能在展覽會場為該項活動專用。
 - 6) 主辦機構能否提供參展商所需的服務 / 設施,要視乎接到申請時有關服務 / 設施是否仍可供租用。申請表將以「先到先得」的方式處理,但主辦機構保留不接納申請的權利,遇此情況時當通知申請者,取回支票或退款。
 - 7) 如因不可抗力、勞工問題、物資短缺或其他非主辦機構所能控制的因素,致使主辦機構不能在指定活動進行期間,提供已租用的部份或全部服務或設施,承租人只能按比例取回已付出的服務或設施費用。
 - 8) 承租人須負責在最後一天展覽活動結束後一小時內,將所有租用的設備及有關物料交回主辦機構。
 - 9) 承租人必須謹慎而正確地使用有關設施,遵守主辦機構定下的條例和規則,不得擅自更改設施的用途和結構或增添附加裝置。
 - 10) 因承租人的疏忽、非蓄意行為,未經許可的維修或租用者、其代表、僱員、代理人或所邀請訪客可以控制的情況下對設施造成的損毀,承租人必須負責。主辦機構因此更換設施或作出賠償而涉及的所有費用,須由承租人繳付。
 - 11) 承租人如未能如期繳款、償付其他欠款或於設施使用完畢後未能交回主辦機構,則作違約論。
 - 12) 承租人違約,主辦機構可在發出通知後,終止提供的租賃服務,收回租出的設施,承租人仍須負責所有未付款項。主辦機構在需要時,有權申請扣除承租人所繳交的部份或全部保障 / 損壞賠償按金,或根據法例行使其他索償權利。