

2. General Information

(二) 一般資料

2.1 Show Name / 展覽名稱

9thAsia Expo London / 第九屆倫敦「亞洲博覽會」

2.2 Show Venue / 地點

Grand Hall – Olympia
Olympia Exhibition Centre,
Hammersmith Road,
West Kensington,
London W14 8UX,
England, UK.

2.3 Organizer

Kenfair International (Overseas) Limited

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Regional Recruitment Agents

China Agents

China National Arts & Crafts I/E Corp.

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Huiyuan Int'l Commerce & Exhibition Co., Ltd.

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Beijing Talent-Expo Co., Ltd.

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Vietnam Agent**Vietnam Chamber of Commerce and Industry (VCCI)**

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合作單位

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2.4 Show Date & Opening Hours

26 th January, 2009	09:30 – 17:00
27 th January, 2009	09:30 – 17:00
28 th January, 2009	09:30 – 17:00
29 th January, 2009	09:30 – 16:00

展覽日期及開放時間

二零零九年一月二十六日：上午九時三十分至下午五時正
二零零九年一月二十七日：上午九時三十分至下午五時正
二零零九年一月二十八日：上午九時三十分至下午五時正
二零零九年一月二十九日：上午九時三十分至下午四時正

2.5 Admission

The fair will open to trade buyers only. Visitors must register at the fair venue and wear the buyers badge during their visit. **Visitors and exhibitors under 18 years old will not be admitted.**

參觀手續

本展覽會只供業內人士參觀，所有參觀人士必須登記及配帶入場証，入場証只適用於展覽期間。參觀及參展人士如未滿十八歲均不准進場。

2.6 Exhibitors' Access

To Allow preparation work for exhibitors during the show period, the fair ground will be opened for exhibitors at 8:30 a.m. The exhibitors are reminded to wear the exhibitors' badges when entering the exhibition venue.

參展商進館守則

為方便參展商在每天展覽會正式開放前作好準備，展覽場館將在上午九時開放予參展商工作人員進場，參展商於進入展覽場館時必須佩戴工作證。

2.7 Disposal of Packing Materials & Booth Cleaning

Exhibitors should put all the discarded packing materials and rubbish in the aisle in front of their booths after finishing booth set-up and decoration on the move-in day of exhibition (25th January 2009). *Please do not put any of your exhibits in the aisle, or else the exhibits will be regarded as discarded material.* Daily booth cleaning will be conducted after the opening hours of the exhibition. Exhibitors should take extra care of their valuable items at all times and do not leave them unattended in the booth. If you do not need the cleaning service for your booth, please dispose all the rubbish in front of the booth and the venue housekeeping workers will clear them up right away.

裝箱物料之棄置及攤位清潔安排

於展覽會進場日，各參展商請於完成攤位佈置離場前，把欲棄置之裝箱物料或雜物，放置在攤位對出的通道上，以便場館之清理工作。**唯 閣下在任何時間內，切勿把展品擺放在通道上，以免清潔工人誤作無用或棄置物品清走。** 由於大會清潔人員將於每天展覽開放時間結束後清潔各展覽攤位，因此，請盡量避免留下任何貴重物品。若 閣下不希望清潔人員進入 貴公司之展覽攤位內，請於離開前將廢物置於攤位外面之通道上。

2.8 Move-out Arrangement & Handling of Left-behind Exhibits

Asia Expo is an international trade event. To maintain a professional image and a proper business environment for international buyers to conduct their sourcing activities at the show, no exhibitor will be allowed to move out before the official closing time of the show on **29th January 2009**. The Organizer will issue move-out permits to all exhibitors in the late afternoon on the last event day (29th January 2009). Only during the official move-out period starting from 4:00pm will exhibitors be allowed to remove exhibits from the exhibition halls. Please clear all your boxes and exhibits after the show, or else all materials left behind in your booth after the official closing of the exhibition (30th January 2009) will be regarded as trash to be cleared away by the venue management. Exhibitors should make sure all of their move-out goods to be properly collected by their forwarding agents before leaving the hall. The Organizer and venue management shall not be responsible for any loss or damage in this respect suffered by the exhibitors.

撤館安排及展後遺留展品之處理

本展覽是一項專業的貿易商展，為確保所有到場買家能圓滿地參觀所有攤位和進行採購，並保持會場內商業洽談氣氛良好，所有參展商只准在展覽最後一天（一月二十九日）下午 **4:00** 以後，方能開始撤展。所有展品撤離展場時，必須出示由主辦機構發出之“撤館証”作核實方可離場，該証件由大會主辦機構於一月二十九日下午派發予各參展商，並只可於 **4:00** 後方能使用。任何於展覽會結束翌日（一月三十日）仍遺留在展館內的箱盒和展品，場館當局將一概視作棄置物品處理；此外，參展商應待有關托運公司簽收所有離場貨物後，方離開會場。參展商在此方面如有任何損失，主辦機構及場館管理公司概不負責。